

**St. Jude's Episcopal Church | 2.2 Consent Form: Media and Electronic Communications, 2017-18**

Child/Youth Last Name:	Child/Youth First Name:
------------------------	-------------------------

We are sending you this consent form to both inform you and to request permission for the following:

**1. Publication of your child/youth's photo or other image, without personally identifiable information.**

As you are aware, there are potential dangers associated with the posting of personally identifiable information on a web site since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we as members of children/youth ministries do want to celebrate them and their work.

Thus, the law requires that we ask for your permission to use information about your child/youth. Personally identifiable information includes their names, photo or image, residential address, e-mail address, phone numbers and locations, dates and times of gatherings and trips. *\*Pursuant to law, we will not release any personally identifiable information without prior written consent from you as parent or guardian.*

**2. Communication with your child/youth via text messaging, instant messaging, email or social media site.** We trust that you are monitoring your child/youth's activities, and are declaring our intention to include you on any communication we send when such media reasonably allows us to do so. This allows the parents to play a role in participating in their child/youth's relationship with staff and volunteers.

Clergy, staff, and volunteers are trained on how to respond to private electronic communications from youth and children, including alerting a supervisor about the private communication and forwarding it to someone in authority if possible so that another person is aware. Clergy, staff, and volunteer should not respond to a specific communication except to say that all communication must be placed on the public site and refer to the Code of Conduct.

If staff or volunteers receive an electronic communication from a child/youth without the proper distribution, they should report this to the supervisor or clergy immediately to ensure that volunteers and staff are not subjected to false allegations.

**Please check your related choices in the three media areas below:**

<input type="checkbox"/> 1a) *I/We GRANT permission for a photo/image, video, or statement that includes my child/youth to be published <u>for "in-house" church uses</u> (e.g., bulletin boards, slide shows).
<input type="checkbox"/> 1b) I/We DO NOT GRANT permission for a photo/image, video, or statement that includes my child/youth to be published <u>for "in-house" church uses</u> (e.g., bulletin boards, slide shows).
<input type="checkbox"/> 2a) *I/We GRANT permission for a photo/image, video, or statement that includes my child/youth to be published <u>on a church social media site</u> (e.g., church Facebook group).
<input type="checkbox"/> 2b) I/We DO NOT GRANT permission for a photo/image, video, or statement that includes my child/youth to be published <u>on a church social media site</u> (e.g., church Facebook group).

**St. Jude's Episcopal Church | 2.2 Consent Form: Media and Electronic Communications, 2017-18**

- 3a) \*I/We GRANT permission for a photo/image, video, or statement that includes my child/youth to be published for church publicity purposes (e.g., church website, community flyers).
- 3b) I/We DO NOT GRANT permission for a photo/image, video, or statement that includes my child/youth to be published for church publicity purposes (e.g., church website, community flyers).

**Please check your related choices in the two electronic communications areas below:**

- 1a) I/WE GRANT permission for any member of the clergy, employees, or volunteers to text or use social media to message our child/youth for ministry information purposes (e.g., lock-in announcement), if a parent/guardian is copied into all such communications.
- 1b) I/We DO NOT GRANT permission for any member of the clergy, employees or volunteers to text message or use social media to message our child/youth for ministry information purposes (e.g., lock-in announcement), regardless of parent/guardian being copied into all such communications.
- 2a) I/WE GRANT permission for any member of the clergy, employees, or volunteers to text or use social media to message our child/youth for ministry pastoral care purposes, if a parent/guardian will be notified of the communication and general nature of pastoral care and if at least one of the following will receive a copy of the communication – parent, guardian, or other clergy.
- 2b) I/We DO NOT GRANT permission for any member of the clergy, employees or volunteers to text message or use social media to message our child/youth for ministry pastoral care purposes, regardless of a parent/guardian being notified of the communication and general nature of pastoral care and one of the following receiving a copy of the communication – parent, guardian, or other clergy.

The Office will maintain a spreadsheet of all parent/guardian media and electronic communication choices above for reference as needed.

If you, as the parent or guardian, wish to rescind this media agreement or wish the removal of a particular photo/image, video, or statement, or wish to rescind this electronic communication agreement, you may do so at any time in writing by sending a letter to the associate rector identifying your wishes and such action will take effect upon receipt.

Parent or Guardian (print):	Parent or Guardian (signature):	Date:
-----------------------------	---------------------------------	-------