

APPLICATION FOR CHILD/YOUTH WORKERS

This 4-page application is adapted from the Diocesan forms and is to be completed by all applicants for any position (volunteer or compensated) involving the supervision or custody of minors. This is being used to help the church provide a safe and secure environment for those children and youth who participate in our programs and use our facilities. Attach separate pages if needed.

Name: _____ Date: _____

Address: _____

Phone: Home _____ Mobile _____ Office _____ E-mail: _____

Getting to Know Your Ministry Interests

1. Why are you interested in volunteering with our Children, Youth, and Family ministries?

2. What type of children/youth work do you prefer?

3. When are you available? _____

4. Minimum length of commitment? _____

Getting to Know You More

5. List the name and location of the educational institutions in which you have been enrolled, include degrees and areas of study:

6. List other names used (maiden, former, nickname, AKA's):

7. Previous home addresses in the last ten years:

8. Name and address of the church where you most recently were a member:

9. How long had you been a member? _____

10. Name and addresses of other churches you have attended regularly during the last five years:

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11. List all previous church work involving youth (identify church, location, dates, type of work):

12. List employers for the last 10 years by name, street address, telephone number, and contact person:

13. Have you had a driver's or other license (e.g. professional) suspended or revoked? ____ If yes, give details:

14. Have you ever been fined, convicted, or forfeited bail for driving under the influence? __ If yes, give details:

15. Have you ever been convicted of child abuse or a crime involving actual or attempted sexual molestation of a minor? _____ If yes, please explain:

16. Has any charge, claim or complaint ever been made, and sustained, that you engaged in inappropriate sexual behavior? _____ If so, give details:

17. Is there any fact or circumstance about you or your background that would call into question the advisability of entrusting you with supervision, guidance and care of young people? _____ If yes, please explain:

18. Are any particular accommodations necessary to enable you to perform the essential functions of the position?

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Three Personal References (not former employers or relatives)

Name: _____

Phone: _____

Address: _____

Name: _____

Phone: _____

Address: _____

Name: _____

Phone: _____

Address: _____

Attest Statement: Under penalty of perjury, I swear or affirm that the information given above is true, complete and correct. I understand and agree that a complete background investigation may be conducted with respect to me, and that this information may be verified by contacting persons and organizations with whom I have had contact or who may have information concerning me. I hereby release and agree to hold harmless from liability any person/organization that provides such information. I also agree to release and hold harmless the Diocese of El Camino Real and St. Jude's Episcopal Church, their officers, employees, agents and volunteers from any and all liability as it relates to any investigation taken by them regarding the information contained in this application, or any action by them as a result of such investigation.

Applicant's Signature _____ Date signed _____

Witness' Signature _____ Position/Title: _____

CODE OF CONDUCT ACKNOWLEDGMENT, RELEASE AND SIGNATURE FORM

Read and initial each item to signify your agreement to comply with each statement:

- I agree to do my best to prevent abuse and neglect among children and youth involved in church activities and services.
- I agree to not physically, sexually or emotionally abuse or neglect a child or youth.
- I agree to comply with the policies in the CODE OF CONDUCT FOR PROTECTION OF CHILDREN AND YOUTH as defined in the POLICY FOR PROTECTION OF CHILDREN AND YOUTH.
- I agree to comply with the GUIDELINES FOR APPROPRIATE AFFECTION (See Diocesan Policies Appendix A, pg 13)
- I agree to comply with the ELECTRONICS COMMUNICATIONS AND BULLYING POLICIES (See Diocesan Policies II.E., pg 9)
- In the event that I observe any inappropriate behaviors or possible policy violations with children or youth, I agree to immediately report my observations.
- I acknowledge my obligation and responsibility to protect children and youth and agree to report known or suspected abuse of children or youth to appropriate church leaders and state authorities in accordance with the POLICY FOR PROTECTION OF CHILDREN AND YOUTH.
- I understand that the church will not tolerate abuse of children and youth and I agree to comply in spirit and in action with this position.
- I agree to attend the training program(s) as required by the Diocese of El Camino Real and to recertify every three years by using the online training modules.

ACKNOWLEDGMENT, RELEASE AND SIGNATURE

To the best of my knowledge, the information contained in this application is complete and accurate. I understand that providing false information is grounds for not hiring me or choosing me for a volunteer position or for my discharge if I have already been hired or chosen. I authorize any person or organization, whether or not identified in this application, to provide any information concerning my previous employment, education, credit history, driving record, criminal conviction record, sexual offender registry or other qualifications for my employment or volunteering. I also authorize St. Jude's Episcopal Church to request and receive such information.

If hired or chosen, I agree to be bound by St. Jude's Episcopal Church's policies and procedures, including but not limited to its POLICIES FOR THE PROTECTION OF CHILDREN AND YOUTH FROM ABUSE and CODE OF CONDUCT FOR THE PROTECTION OF CHILDREN AND YOUTH. I understand that these may be changed, withdrawn, added to or interpreted at any time at the parish's sole discretion and without prior notice to me. I also understand that my employment or volunteering may be terminated, or any offer or acceptance of employment or volunteering withdrawn, at any time, with or without cause, and with or without prior notice at the option of St. Jude's Episcopal Church or myself.

Nothing contained in this application or in any pre-employment or pre-volunteering communication is intended to or creates a contract between myself and St. Jude's Episcopal Church for employment, volunteering or the providing of any benefit. I agree that the Parish may perform a background check.

I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS.

Signature _____ Date _____